

**Minutes of the Regular Meeting of the Council
of the Town of Imperial
held Wednesday, November 8, 2023 at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey, Councillors, Susan Parish, Randy Shaw, Patricia Joa, Debbie VanDamme, Leslie Sainsbury, Ryan Kelly and CAO Joslin Freeman.

Call to Order:

A quorum being present, Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

201/2023 VanDamme: That the agenda be approved. **Carried**

Minutes:

202/2023 Shaw: That the minutes of the regular meeting of council held October 11, 2023 be approved. **Carried**

Financial Reports:

203/2023 Kelly: That the Statement of Financial Activities for October 2023, attached hereto and forms part of these minutes, be accepted. **Carried**

204/2023 VanDamme: That the Income Statement for October 2023, attached hereto and forms part of these minutes, be accepted. **Carried**

205/2023 Joa: That the Town of Imperial's – General Account; Reserves and Community Housing Project bank reconciliations for October 2023, be accepted and filed. **Carried**

Accounts:

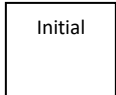
206/2023 Parish: That the Town of Imperial accounts paid to October 31, 2023 in the amount of \$27,843.25 as per the list, containing Town of Imperial Affinity Credit Union computer cheque numbers 394 – 406 and online voucher numbers 2023-0109 – 2023-0113, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

207/2023 Joa: That the Town of Imperial accounts payable to November 8, 2023 in the amount of \$69,501.93 as per the list containing Town of Imperial cheque numbers 407 – 418, and online voucher numbers 2023-0114 - 2023-0117, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

New Business:

Water Treatment Plant Report

208/2023 Kelly: That the Town Foreman's monthly water treatment plant report for October 2023, be accepted and filed. **Carried**



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Christmas Party

209/2023 Sainsbury: That council set the date for the annual Christmas Party for December 2, 2023. The meal will be prepared by council with supplies paid for by the town.

Carried

Commissionaire Agreement

210/2023 Parish: That council approve the CAO to sign the Agreement with the Commissionaires South to provide bi-weekly visits from May 1 to September 30, 2024.

Carried

Firemans Wages

211/2023 Kelly: That council approve the CAO to write the cheques for the Firemans Wages at November month end.

Carried

Council Indemnity

212/2023 Kelly: That council approve the CAO to write the Indemnity cheques for council at November month end.

Carried

Municipal Revenue Sharing Declaration

213/2023 Joa: That Council of the Town of Imperial confirms the municipality meets the requirements listed below to be eligible for the Municipal Revenue Sharing Grant.

1. Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations.
2. Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
3. Is in good standing with respect to the reporting and remittance of Education Property Tax.
4. An adoption of a Council Procedures Bylaw has been completed.
5. An adoption of an Employee Code of Conduct has been completed.
6. All members of council have filed and annually updated their Public Disclosure Statements.

That council authorize the CAO to sign the declaration of eligibility and submit it to the Ministry of Government Relations.

Carried

At 7:55 p.m. councilor Ryan Kelly declared a conflict of interest and left the meeting.

410 Railway Avenue

214/2023 Sainsbury: Council instructed the CAO to change the assessment class of 410 Railway Avenue from commercial to residential property.

Carried

Councillor Ryan Kelly returned to the meeting at 8:00 p.m.

WTS

215/2023 Parish: That council approve the Waste Transfer Station be closed on November 11, 2023 for Remembrance Day.

Carried

SUMAssure Insurance

216/2023 Sainsbury: That the CAO renew the towns Insurance through SUMAssure for 2024.

Carried

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Accidental Death & Dismemberment Insurance

217/2023 **VanDamme:** That the town will provide Accidental Death and Dismemberment Insurance for volunteers in the community and the Imperial volunteers fire fighters.

Carried

Lagoon

218/2023 **Sainsbury:** That council acknowledge and accept the Lagoon compliance inspection report.

Carried

Announcements:

December Regular Meeting

219/2023 **Joa:** That the next regular meeting of council be held Wednesday, December 13, 2023.

Carried

Adjournment:

220/2023 **Joa:** That the meeting be adjourned at 8:18 p.m.

Carried

Mayor

Administrator

Initial